

Sealed 28th April 1972.

Foundation - Educational Foundation
of Alderman John Norman

No. 6844 S

Scheme

SCHEME MADE BY THE SECRETARY OF STATE FOR EDUCATION AND SCIENCE
UNDER SECTION 18 OF THE CHARITIES ACT 1960.

The Foundation

1. In this Scheme the expression "the Foundation" means the Educational Foundation of John Norman, formerly of Norwich, comprising the educational endowment, as determined by an Order made by the Charity Commissioners on 23rd June 1908, of the Charity of the said Alderman John Norman, founded by Will dated 19th February 1720 and now regulated by a Scheme made by the Board of Education on 3rd December 1935.

Administration and Title

2. The Foundation and its endowment (including the particulars specified in the Schedule hereto) shall be administered in conformity with the provisions of this Scheme under the name of THE EDUCATIONAL FOUNDATION OF ALDERMAN JOHN NORMAN.

Trustees

3. (1) The body of Trustees of the Foundation shall, when complete, consist of ten persons, that is to say:-

ONE Representative Trustee, to be appointed by the Norwich County Borough Council as local education authority; and

NINE Co-optative Trustees, to be appointed, except as hereinafter provided in the case of the first such Trustees, by resolution of the Trustees.

(2) A Representative Trustee need not be a member of the appointing body.

(3) Of the Co-optative Trustees -

(a) two shall always be appointed from among clergymen of the Church of England; and

(b) one shall be appointed after such consultation with representatives of descendants of Alderman John Norman and of relations of his and of his first wife, Ann Mace, as the Trustees shall think appropriate.

(4) A Representative Trustee shall be appointed for a term of three years and the Co-optative Trustees each for a term of five years.

(5) A person who has previously been a Trustee may be re-appointed.

(6) The foregoing provisions of this clause may from time to time be varied by order of the Secretary of State for Education and Science made on the application of the Trustees.

First Trustees and Meeting

4. (1) The persons in office as Trustees of the Foundation immediately before the establishment of this Scheme shall be the first Co-optative Trustees under this Scheme and shall, subject to the provisions of this Scheme as to determination of trusteeship, hold office as such for the remainder of the terms for which they were respectively appointed.

(2) The first meeting of the Trustees under this Scheme shall be summoned by S. Stewart F. Hornor, Esq., Old Bank of England Court, Norwich, as soon as conveniently may be after the date of this Scheme or, if he fails to summon a meeting for two months thereafter, by any two Trustees.

Declaration by Trustees

5. No person shall be entitled to act as a Trustee, whether on a first or any subsequent entry into office, until he has signed a declaration of acceptance and of willingness to act in the trusts of this Scheme.

Trustees not to be beneficially interested in the Foundation

6. Except in special circumstances, with the approval in writing of the Secretary of State for Education and Science, no Trustee shall take or hold any interest in any property belonging to the Foundation, otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Foundation.

Determination of Trusteeship

7. Any Trustee who is absent from all meetings of the Trustees during a period of two years, or who is adjudicated a bankrupt, or who is incapacitated from acting, or who communicates in writing to the Trustees a wish to resign, shall thereupon cease to be a Trustee.

Vacancies

8. Every vacancy in the office of Trustee shall as soon as possible be notified to the Norwich County Borough Council or filled by the Trustees, as the case may require.

Meetings of Trustees

9. The Trustees shall hold ordinary or stated meetings at least once in each year and a special meeting may at any time be summoned by any two Trustees upon fourteen clear days' notice being given to the other Trustees of the matters to be discussed.

Quorum and Voting

10. (1) There shall be a quorum when four Trustees are present at a meeting and every matter shall be determined by the majority of Trustees present and voting on the question.

(2) In case of equality of votes the Chairman of the meeting shall have a second or casting vote.

Application of Income

11. (1) After payment of any expenses of administration, the Trustees shall apply the net income of the Foundation in one or more of the following ways:-

(a) the award to beneficiaries of exhibitions, scholarships or maintenance allowances tenable either at any school, university or other educational establishment approved for the purpose by the Trustees or for the purpose of enabling beneficiaries to study music or other arts or to undertake travel in furtherance of their education;

(b) the grant to beneficiaries of financial assistance, outfits, clothing, tools, instruments or books to help them on leaving school, university or other educational establishment to prepare for, or to enter, a profession, trade or calling;

(c) the advancement of the education of beneficiaries in such other ways as the Trustees may from time to time determine;

(d) assistance to the managers or governors of any school, being a voluntary school within the meaning of the Education Acts 1944 to 1971 in which religious instruction in accordance with the doctrines of the Church of England is given, in discharging their obligations with respect to the maintenance of the school; and

(e) the provision, after consultation with the local education authority maintaining any school, of special benefits therefor of a kind not normally provided by the authority.

(2) In the allocation of benefits under this clause the Trustees shall have regard to the promotion of education in accordance with the doctrines of the Church of England.

(3) In this clause "beneficiaries" means boys and girls and young persons who, in the opinion of the Trustees, are in need of financial assistance and, subject as in sub-clause (4) below provided, a preference shall be given -

First, to Norman's Boys and Girls, that is to say, boys and girls descended from Alderman John Norman or from relations of his or of his first wife, Ann Mace;

Secondly, to boys and girls and young persons resident in the Parish of Catton, Norfolk; and

Thirdly, to boys and girls and young persons resident in the City of Norwich.

(4) The preference for Norman's Boys and Girls specified in sub-clause (3) above shall be given by the Trustees only to the extent that under the law relating to charities such a preference may properly be given.

Saving of Interests

12. Any scholarship, exhibition or other like emolument awarded before the date of this Scheme shall be maintained and held, as nearly as may be, as if this Scheme had not been made.

Power to make Rules

13. Within the limits prescribed by this Scheme the Trustees may make and alter rules for the management of the Foundation and for the conduct of their business and, in particular but without prejudice to the generality of this provision, with respect to all or any of the following matters:-

(a) the summoning, conduct and chairmanship of meetings of the Trustees;

- (b) the deposit of money at a bank and the signing of cheques;
- (c) the custody of documents; and
- (d) the value and period of tenure of awards and other payments made under clause 11 of this Scheme and the qualifications, method of ascertainment and selection of candidates therefor.

Minutes and Accounts

14. The Trustees shall provide and keep a minute book and books of account.

Vesting Property

15. The Trustees and all other persons capable of being bound by this Scheme shall, unless the Secretary of State for Education and Science otherwise in writing directs, do all such acts as may be necessary to vest in and transfer to the Official Custodian for Charities, all freehold and leasehold lands and hereditaments and all stocks, shares, funds and securities at any time belonging to, or held in trust for, the Foundation.

Questions under Scheme

16. If any question arises as to the construction of this Scheme, or as to the regularity or the validity of any acts done or about to be done under this Scheme, it shall be determined by the Secretary of State for Education and Science upon such application made to her for the purpose as she thinks sufficient, and such determination shall be binding on the Trustees and all persons claiming under the Foundation.

Interpretation

17. (1) The Interpretation Act, 1889, shall apply for the interpretation of this Scheme as it applies for the interpretation of an Act of Parliament.

(2) The date of this Scheme shall be the day on which it is established by an Order of the Secretary of State for Education and Science.

SCHEDULE

| Description | Extent or Amount | Tenant, persons liable or persons in whose name invested | Gross Yearly Income |
|--|---------------------|---|---------------------------|
| Church Farm, Little Witchingham, Norfolk, comprising Farmhouse farm premises, four cottages and land | 263.684 acres | Harold Jones (Farms) Ltd | £1,016.00 |
| Land at Little Witchingham, Norfolk | 4.126 acres | D. R. Arthurton | £ 20.00 |
| Land at Catton, Norfolk | 55.931 acres | E. M. Dewing | £ 380.00 |
| Land at Catton and Spixworth, Norfolk | 13.493 acres | W. E. Pointer | £ 95.00 |
| Income shares in the Charities Official Investment Fund | 89,940.68 shares | Official Custodian for Charities | Variable |

This Schedule is made up to 2nd February 1972.

The Secretary of State for Education and Science orders that the foregoing Scheme be established.

Given under the Official Seal of the Secretary of State for Education and Science on 28th April 1972.

LS

L3161 11/71-70 4/72-70